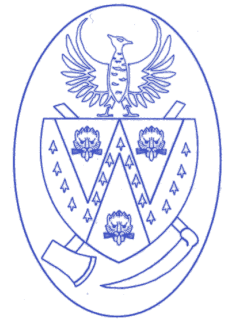


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
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To Members of the Finance & Corporate Governance Committee

Dear Councillor

I write to inform you a meeting of this Committee has been arranged to take place on **Tuesday 9th July 2019 at 14.00 in the Tower Clock Suite, Edinburgh House, Wem.**

Yours sincerely

A handwritten signature in black ink that reads "P. O'Hagan".

Town Clerk
3.7.19

AGENDA

- 1 **Committee Chairman** – to elect Committee chairman for 2019-20
- 2 **Apologies** - to receive any apologies and reasons for absence
- 3 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation.
- 4 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 16th April 2019 (copy enclosed).
- 5 **Progress Report** – to note (copy enclosed).
- 6 **2019-20 Accounts**
 - a) 1st quarter Budget report - for consideration (copy enclosed).
 - b) Shropshire Council Payroll Changes – for update
- 7 **Policy Review** – to review the following policies

- a) 2019-20 Reserves Strategy (copy enclosed)
- b) Financial Regulations (copy enclosed)
- c) Standing Orders (copy enclosed)

- 8 Staffing Review** – to receive an update from Staffing Review Working Party meeting 1.7.19 (copy enclosed).
- 9 Councillor Training** - to consider quote for Financial Training (copy enclosed)
- 10 Making Tax Digital VAT** – for update on the roll out of this initiative
- 11 Pension** – to note that the re-enrollment process with the Pension Regulator was completed on 28.6.19
- 12 Date and time of next meeting** – to note.
- 13 Exclusion of press and public**
To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

Groundsman's Hours – for discussion