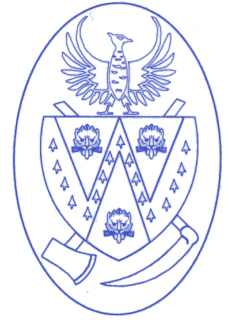


# Wem Town Council

*Wem-Birthplace of the Modern Sweet Pea*

Town Clerk and Treasurer:  
Mrs. P. E. O'Hagan

Wem Town Council Offices  
Wem Library  
3 High Street  
Wem, Shropshire  
SY4 5AA



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Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **THURSDAY 30<sup>th</sup> November 2023 at 7 p.m.**

P O'Hagan  
Town Clerk  
23.11.23

## AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
  - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
  - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 26<sup>th</sup> October 2023 (copy enclosed).
- 5 **Progress report** - To consider the Clerks progress report on decisions made at previous meetings (copy enclosed).
- 6 **Planning Applications**
  - a) to note the recent planning decisions (copy enclosed).
  - b) to consider the following planning applications  
**23/04801/PA3MA** - Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) under Schedule 2, Part 3, Class MA of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended): - Units 18C And 19C, Wem Business Park, New Street, Wem, Shrewsbury.  
**23/04895/FUL** 26 - 28 Aston Street, Wem, Shrewsbury, Shropshire, SY4 5AY

Proposal: Erection of 6No dwellings following demolition of existing disused building, associated works and modifications of existing vehicular access (re-submission).

- 7 Finance and Accounts for Payment** (copies to follow).
  - a) Budget report – to consider.
  - b) Internal Control checks – to note.
  - c) Accounts for payment - to approve accounts for payment (presented at meeting).
- 8 Finance and Corporate Governance Committee held 23.11.23** – to note draft minutes and any recommendations included in the minutes (copy to follow).
- 9 Events Liaison Group Christmas Lights meeting 27.11.23** - to receive a verbal report from the meeting held and to review event management plan (copy to follow).
- 10 Small Grants Programme** – to undertake the annual review of guidance (copy enclosed).
- 11 Recreation Ground**
  - a) To consider report on vandalism during the period 1.4.23- 31.10.23 (copy enclosed).
  - b) Installation of a refreshment kiosk - to discuss report (copy enclosed).
- 12 Town Benches**
  - a) Memorial Bench Policy to consider adoption of (copy enclosed).
  - b) To consider a request to install a bench by the bus stop on the public open space at the corner of Meadow Close and Trentham Road.
- 13 Headstone Inspection** - to consider report from recent inspection (copy enclosed).
- 14 Heritage Action Zone** – to receive a report from the Town Clerk on the proposed Heritage Action Zone application to be developed by Shropshire Council for submission to English Heritage.
- 15 Correspondence**
  - a) Wem Climate Change Action Group - Creation of a Wildflower Meadow on Trentham Road Public Open Space by the access from Somerset Way.
- 16 Reports**
  - a) to receive written reports from the Council's representatives to other bodies.
  - b) to receive a written report from Shropshire Councillors Broomhall and Towers.
- 17 Dates of future meetings** – to note the date and time of December meeting.
- 18 Exclusion of Public and Press**

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

  - a) Alternative locations for the Town Council office – for update.
  - b) Salary Award – to note.
  - c) Staffing matter – to discuss.