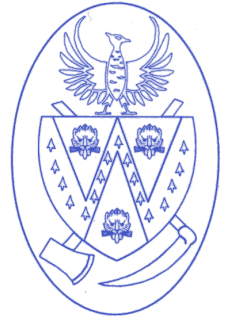


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
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Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **THURSDAY 29th February 2024 at 7 p.m.**



P O'Hagan
Town Clerk
22.2.24

AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 25th January 2024 (copy enclosed).
- 5 **Progress report** - To consider the Clerks progress report on decisions made at previous meetings (copy enclosed).
- 6 **Planning Applications**
 - a) to note the recent planning decisions (copy enclosed).
 - b) to consider the following planning applications
24/00190/FUL Park View Park Road Wem Shrewsbury Shropshire SY4 5DA

Proposal: Extension and alterations of existing dwelling and other associated works
23/05551/FUL 45 New Street, Wem, Shrewsbury, Shropshire, SY4 5AE
Proposal: Installation of 12no Solar Panels, 6 of which will be on the rear facing roof and 6 will have to be on the front facing roof, facing the street.

- 7 Finance and Accounts for Payment** (copies to follow).
 - a) Budget report – to consider.
 - b) Internal Control checks – to note.
 - c) Accounts for payment - to approve accounts for payment (presented at meeting).
 - d) Interim Audit – to consider report.
 - e) Financial Regulation 6.14 - to discuss.
 - f) Maximising bank interest – to consider.
 - g) Payroll Contract – to consider quotes received.
 - h) Finance Risk Assessment – to consider.

- 8 Staffing Committee meeting** – to consider draft minutes and recommendations from the Staffing Committee meeting held 15.2.24 (copy enclosed).

- 9 Grave Digging contract** – to approve provide increase in gravedigging charges and consider extending for a further 2 years.

- 10 Town Council Small Grants** – to consider applications received and agree the Town Council Small Grants awards for 2024-25 (copies enclosed).

- 11 Floral Planters Watering and Maintenance contract** – to consider quotes received and award the 2024-25 contract.

- 12 Cemetery Extension** – to receive an update on works to date and discuss way forward for the for installation of a Cremated Remains area.

- 13 Summer in Wem** – to consider working in partnership with Wem Town Hall Trust and Traders to develop Midsummer in Wem in June 2024.

- 14 Climate change**
 - a) To consider the adoption of Biodiversity Policy for Wem and Action Plan.
 - b) To consider review of Climate Change Action Plan.

- 15 Correspondence**
 - a) Wem Civic Society – Comments from meeting held to discuss the White Horse.
 - b) West Mercia Police – To consider Council policing priorities for 2024.
 - c) Parking Charges – To consider email received from Pauline Dee BEM.
 - d) Shropshire Council Financial Position – to note.
 - e) Supermarkets in Wem – to consider correspondence received.

- 16 Reports**
 - a) to receive written reports from the Council’s representatives to other bodies.
 - b) to receive a written report from Shropshire Councillors Broomhall and Towers.

- 17 Dates of future meetings** – to note the date and time of March meeting.

- 18 Exclusion of Public and Press**

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

 - a) Town Council office – for update.