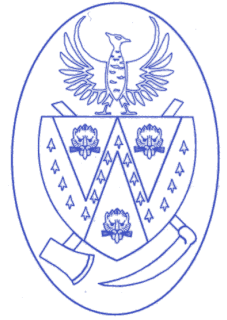


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
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Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **THURSDAY 28th September 2023 at 7 p.m.**

P O'Hagan
Town Clerk
21.9.23

PC Jack Harper will attend the start of the meeting to provide an update on the work of Wem Safer Neighbours Team

AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 27th July 2023 and extra ordinary meeting held on 24th August 2023 (copies enclosed).
- 5 **Progress report** - To consider the Clerks progress report on decisions made at previous meetings (copy enclosed).
- 6 **Planning Applications**
 - a) to note the recent planning decisions (copy enclosed).
 - b) to consider the following planning applications
 - i) **23/03473/VAR** Thomas Adams School, Lowe Hill Road, Wem Shrewsbury Shropshire SY4 5UB Proposal: Variation of Condition No.2 (approved plans) attached to planning

permission 21/04995/FUL dated 14/12/2021 to allow for an enlarged administration support office and rationalisation of roofing material.

ii) **23/03610/FUL** Wem Sewage Works Orchard Way Wem Shropshire

Proposal: Demolition of one building and the installation of one sludge thickening building and motor control centre kiosk.

- 7 Finance and Accounts for Payment** (copies to follow).
 - a) Budget report – to consider.
 - b) Internal Control checks – to note.
 - c) Accounts for payment - to approve accounts for payment and those approved under delegated powers (presented at meeting).
 - d) Signatory for Nationwide Account – to appoint an additional signatory.
 - e) Completion of 2022-23 External Audit - to note the completion of the external audit for 2022-23 and to note that the conclusion of the audit has been advertised in accordance with guidance.

- 8 Finance and Corporate Governance Committee held 13.7.23** – to note draft minutes (copy enclosed).

- 9 Christmas Lights and Festival**
To consider notes from Events Liaison Group meeting held 19.9.23 (copy enclosed) and receive verbal report from traders meeting held 21.9.23.

- 10 Love Lane Cemetery**
 - a) Extension works – to consider quotes for new path (copies enclosed).
 - b) Quote to install new fencing – to consider (copy enclosed).
 - c) To consider correspondence relating to installation of a Letters to Heaven Post box (copy enclosed).
 - d) Hedge Cutting quote – to consider (copy enclosed).

- 11 Asset Community Value Request** – to consider.

- 12 Recreation Ground**
 - a) Railings - to make a decision regarding the replacement of the recreation ground railings and consider commemorative arch proposal.
 - b) Kiosk – to receive a verbal report from working party site meeting.

- 13 Streetlight column replacement** – to consider proposed columns for replacement in year 3 of the upgrade programme and review cost.

- 14 Wem Swimming and Lifestyle Centre** – For update on work identified in structural inspection. To consider undertaking works to additional changing room as detailed in the structural inspection.

- 15 WSSA** – to consider roles of Secretary and Treasurer (report attached).

- 16 Correspondence**
 - a) D Day 80 – to consider taking part in the nation's celebrations.
 - b) CAB Request to use meeting room – to consider.
 - c) SALC AGM – to consider submitting a motion concerning Shropshire Council response times to emails.
 - d) Christmas Tree Festival and Carol Service - to discuss invitation to take part.
 - e) Pubic Right of Way amendment – to consider.

- 17 UKSPF Application** – to consider submission of for market promotion

- 18 Reports**
 - a) to receive written reports from the Council's representatives to other bodies.
 - b) to receive a written report from Shropshire Councillors Broomhall and Towers.

19 Future agenda items – for consideration Councillor’s opportunity to raise items for inclusion on the next agenda. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
b) To consider replacing this item with the adoption of an agenda item request form so items can be submitted for inclusion –

20 Dates of future meetings – to note the date and time of October meeting.

21 Exclusion of Public and Press

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

a) Office lease extension - to discuss.