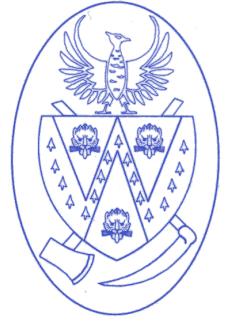


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

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To Members of the Amenities and Services Committee

Dear Member

I write to advise you that a Meeting of this Committee has been arranged to take place at 14.00 on Tuesday 27th September 2022 in the Roden Suite Edinburgh House, New Street, Wem

Yours faithfully

A handwritten signature in black ink that reads "P. O'Hagan".

Town Clerk
21.9.22

AGENDA

- 1 **Apologies** - To receive any apologies for absence.
- 2 **Declaration of Pecuniary Interests** - To receive declarations of interest.
- 3 **Minutes** - To approve as a correct record the minutes of a Meeting of this Committee held on 21st June 2022 (copy enclosed).
- 4 **Progress Report on items raised at previous meeting** - for consideration (copy enclosed).
- 5 **Toilets**
 - a) Recreation Ground Toilet Block – to review legionella risk assessment and action plan (copy enclosed).
 - b) Income – for update.
- 6 **Play Areas/Open Spaces**
 - a) Recreation Ground Park Road trees – to discuss pruning request (copy enclosed).
 - b) Equipment Inspection Action Plan - to consider (copy enclosed).
 - c) Equipment repair – to approve quote for repair to adult fitness equipment and purchase wetpour repair kit (copy enclosed).
 - d) Request for memorial bench on Wem Recreation Ground – to discuss

- 7 Allotments**
a) To receive a report on plot vacancies and outcome of recent inspection (copy enclosed)
- 8 Cemetery**
a) Clarification of payment fees – to discuss (copy enclosed)
b) Extension project – to discuss and plan site meeting to discuss work required and layout suggestions.
c) Cemetery Hedge – to approve annual cutting.
- 9 Street lights -**
i) to consider updated maintenance report and associated quote (copy enclosed).
ii) to consider electrical report (copy to follow)
- 10 CCTV Update** to discuss CCTV cameras.
- 11 Date and time of meetings** - to note time and date of next meeting.