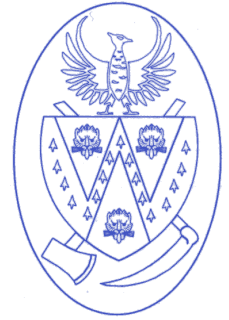


# Wem Town Council

*Wem-Birthplace of the Modern Sweet Pea*

Town Clerk and Treasurer:  
Mrs. P. E. O'Hagan

Wem Town Council Offices  
Wem Library  
3 High Street  
Wem, Shropshire  
SY4 5AA



Tel & Fax: (01939) 232733  
Email: [info@wem.gov.uk](mailto:info@wem.gov.uk)  
Assistant Clerk Email:  
[assistant.clerk@wem.gov.uk](mailto:assistant.clerk@wem.gov.uk)  
Website: [www.wem.gov.uk](http://www.wem.gov.uk)

Dear Councillor

You are hereby summoned to attend an **ORDINARY MEETING of WEM TOWN COUNCIL**, which will be held in the **Council Offices, Meeting Room in Wem Library, 3 High Street, Wem** on **THURSDAY 27<sup>th</sup> April 2023 at 7 p.m.**

P O'Hagan  
Town Clerk  
20.4.23

## AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
  - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
  - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 30<sup>th</sup> March 2023 (copy enclosed).
- 5 **Progress report** - To consider the Clerks progress report on decisions made at previous meetings (copy enclosed).
- 6 **Planning Applications**
  - a) to note the recent planning decisions (copy enclosed).
  - b) to consider the following planning applications  
23/00964/FUL, Proposed single storey extension to rear of dwelling, 6 Churchill Drive Wem SY4 5HU  
23/01355/FUL, 23/01356/LBC Erection of an extension to modern wing to provide a new fire escape stair and other associated works, Landona House Nursing Home Love Lane Wem SY4 5QP  
23/01400/FUL Recladding of front dormer, addition of rear dormer, and internal and external alterations, 8 Bowens Field Wem SY4 5AP
  - c) Place Plan – to consider correspondence on place plans

- 7 Finance and Accounts for Payment** (copies to follow).
- a) Year end update – to note.
  - b) Internal Control checks – to note.
  - c) Membership renewals – to consider renewal of membership to Institute of Cemetery and Crematorium Management and Rural Market Town Group (copy enclosed).
  - d) Accounts for payment - to approve accounts for payment (presented at meeting).
  - e) Town Council Insurance 2023-24 – to consider quotes received and review levels (copy enclosed).
- 8 Committee Review** - To consider the Town Clerk's report outlining options for future committee set up (copy enclosed).
- 9 Christmas Lights and Festival**
- a) to consider the results of the consultation and receive a report from a meeting held with representatives from the Christmas Lights Working Party and members of Wem Christmas Lights and Festival Committee on 19.4.23
- 10 Office and meeting room**
- a) to agree interim policy for lone working and access to the Town Council Office (copy enclosed).
  - b) to consider request received by library service to use meeting room (copy enclosed).
- 11 Coronation of King Charles III** – for update on planned events (copy enclosed).
- 12 Wem Economic Forum Meeting 19.4.23** – to receive a report on
- 13 Correspondence to discuss and consider the following items (copies enclosed)**
- a) NS Area Committee request to use meeting room for meetings.
  - b) White Horse Hotel
  - c) Joint streetlighting energy agreement
  - d) Small Brook School Pop Up Shop request
- 14 Annual Town Meeting 20.4.23** – to consider any matters raised.
- 15 Reports**
- a) to receive written reports from the Council's representatives to other bodies.
  - b) to receive a written report from Shropshire Councillors Broomhall and Towers.
- 16 Future agenda items** – for consideration Councillor's opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 17 Dates of future meetings** – to note the date and time of May meeting
- 18 Exclusion of Public and Press**
- To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
- a) Wem Swimming Pool Structural Inspection** – to discuss (copy enclosed).
  - b) Office lease extension** - to discuss