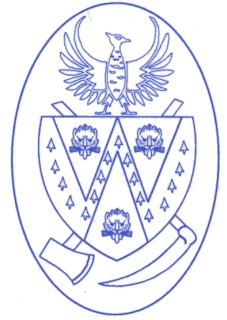


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
3 High Street
Wem, Shropshire
SY4 5AA



Tel & Fax: (01939) 232733
Email: info@wem.gov.uk
Website: www.wem.gov.uk

Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **Thursday 26th June 2025 at 7 p.m.**

P O'Hagan
Town Clerk
19.6.25

AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 29.5.24 .
- 5 **Progress report** - to consider the Clerks progress report on decisions made at previous meetings.
- 6 **Planning Applications**
 - a) to note the recent planning decisions.
 - b) To consider the following planning applications
 - i) 25/01836/LBC - Conversion of existing beauty clinic into 4no. apartments and 1no. 4 Bedroom HMO. Replacement windows and doors and repairs: - 64 High Street, Wem, SY4 5DW.
 - ii) 25/01835/FUL - Conversion of existing beauty clinic into 4no. apartments and 1no. 4 Bedroom HMO. Replacement windows and doors and repairs. - 64 High Street, Wem, SY4 5DW.

- iii) 25/01880/LBC - Works to remove ground floor internal walls to create open space for an off license and grocery shop, removal of a window and install a new door on rear side elevation, installation of new shop signage: - 41 High Street, Wem, Shropshire
- iv) 25/01943/OUT- Outline application (to include access) for demolition of existing truck shop and erection of 3 detached dwellings: - J Jenkins Spares Ltd, Love Lane Works, Love Lane, Wem, Shrewsbury.
- v) 25/01957/FUL - Proposed internal reconfiguration works to ground floor. Replacement door to rear and provision of new window. Minor adjustment to single storey flat roof to rear: Wem Baptist Church, Chapel Street, Wem.
- vi) 25/01958/LBC -Proposed internal reconfiguration works to ground floor. Replacement door to rear and provision of new window. Minor adjustment to single storey flat roof to rear: Wem Baptist Church, Chapel Street, Wem.
- vii) 25/01989/TCA - Crown reduce back to old pruning points, by up to 1.5m of 1no Western Red Cedar (T4) & reduce back from BT cable by 1m 1no Hawthorne (H6), fell dead tree (T8), reduce back overhang to neighbouring garden by 1.5m and reduce height by 2m group of Spruce, Scots Pine, Holly & Lawson Cypress (G12) within Wem Conservation Area. 14 Chapel Street, Wem, SY4 5ER.

- 7 Finance and Accounts for Payment** (copies to follow).
 - a) Budget report – to consider.
 - b) Internal Control checks – to note.
 - c) Accounts for payment - to approve accounts for payment (presented at meeting).
- 8 Finance and Corporate Governance Committee meeting 13.6.25** to receive draft minutes from this meeting and consider any recommendations made.
- 9 2024-25 Accounts**
 - a) 2024-25 Accounts - to approve the accounts and supporting papers for the year ending 31 March 2025.
 - b) Internal audit report - to consider.
 - c) Annual Governance and Accountability Return (AGAR) 2024-25.
 - i) To consider the Town Council's response to questions on section 1 of the Annual Governance and Accountability Return - The Annual Governance Statement.
 - ii) To consider and approve section 2 of the AGAR, 2024-25 accounting statements.
 - iii) To approve explanation of variances and agree date of publishing AGAR.
- 10 Events Liaison Group Meetings 12.6.25**
 - a) Armed Forces Day 28.6.25 - to consider notes from this meeting and any recommendations contained within the notes.
 - b) Christmas Festival 29.11.25 – to consider notes from this meeting and any Town Council recommendations contained within the notes
- 11 Love Lane Cemetery** - Cremated Remains section to discuss recommendations of the working party.
- 12 Markets**
 - a) Market Report – to consider.
 - b) Market License Policy – to review.
- 13 Streetlighting**
 - a) to note the annual maintenance report.
 - b) to approve columns selected for replacement under the 2025-26 column replacement programme.

- 14 West Mercia Police Council Contract** – to consider policing priorities and agree review length e.g. 3, 6 or 12 months.
- 15 Councillor Motion** – to consider motion submitted by Cllr Barker as below
To establish a working party consisting of councillors, representatives from Wem SEN Hub, and other relevant local organisations with an interest in inclusive play. The working party will be tasked with exploring and identifying suitable play equipment that is fully inclusive and accessible to children with a range of access needs, for potential installation on Wem Recreation Ground.
- 16 CCTV Maintenance Contract** – to approve.
- 17 Communication** – to consider the establishment of an information only Council communication group via text or Whatsapp group for the Clerk inform Councillors of any urgent emails matter.
- 18 Policy Review** – to review the Town Council's Local Housing Connection Policy.
- 19 Correspondence**
a) Shropshire Council – to consider letter from cabinet members ref partnership working and call for information consultation.
b) Town Offers- request to reconsider support for project following updated offer.
c) SALC letter requesting the Town Council consider supporting the campaign regarding the withdrawal of funding from Neighbourhood Plans – to consider
- 20 Reports**
a) to receive written reports from the Council's representatives to other bodies.
b) to receive a written report from Shropshire Unitary Councillors for Wem Area.
- 21 Dates of future meetings** – to note the date and time of July meeting.
- 22 Exclusion of Public and Press**
To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

a) Insurance claim – for update.
b) Honorary Townsman 2025.
i) to vote on the number of awards to make (maximum 2).
ii) to vote on nominations following resolution taken under 22bi.