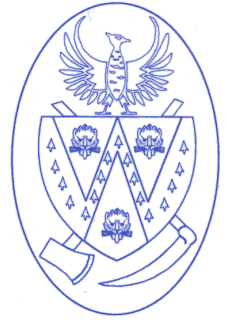


# Wem Town Council

*Wem-Birthplace of the Modern Sweet Pea*

Town Clerk and Treasurer:  
Mrs. P. E. O'Hagan

Wem Town Council Offices  
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Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **THURSDAY 26th October 2023 at 7 p.m.**

P O'Hagan  
Town Clerk  
19.10.23

Amanda Cheeseman Public Health Development Officer will attend at the start of the meeting to give an overview of the Wem Resident Health & Wellbeing survey (launched 23.10.23).

## AGENDA

- 1 **To note apologies for absence received.**
- 2 **Disclosure of Pecuniary Interests.**
  - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
  - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 **Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 **Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 28<sup>th</sup> September 2023 (copy enclosed).
- 5 **Progress report** - To consider the Clerks progress report on decisions made at previous meetings (copy enclosed).
- 6 **Planning Applications**
  - a) to note the recent planning decisions (copy enclosed).
  - b) to consider the following planning applications  
**23/04484/TPO** Tregwynt, Soulton Road, Wem Proposal: To remove 1no. Corsican Pine (T1) protected by The North Shropshire District Council (Soulton Road, Wem) TPO 1975 (Ref. NS/00078/75).

c) Planning Appeal 23/03188/REF Demolition of two-thirds of Edinburgh House and change of use to the remainder (the former Police Station element) to create two floors of one and two bedroom apartments (10 apartments in total, across ground and first floors) with second floor remaining as office space (Class E) and erection of 18No dwellings on land at Edinburgh House

**7 Finance and Accounts for Payment** (copies to follow).

- a) Budget report – to consider.
- b) Internal Control checks – to note.
- c) Accounts for payment - to approve accounts for payment and those approved under delegated powers (presented at meeting).

**8 Finance and Corporate Governance Committee held 12.10.23 –**

- a) to note draft minutes (copy enclosed).
- b) to consider the Committee recommendation under minute point 9 that
  - the terms of reference of the Finance and Corporate Governance are amended to remove staffing responsibilities as per the report
  - the Town Council's Grievance, Discipline and Appeals panels are disbanded
  - a staffing committee is established and terms of reference adopted as per the report with immediate effect.
  - staffing policies amended to reflect this as per the report (copy enclosed) .

**9 Events Liaison Group 3.10.23 -** To note the report of a meeting of the Events Liaison Group to discuss the arrangements for Remembrance Parade and Service on 12.11.23 (copy enclosed).

**10 Recreation Ground Railings –** to consider quotes for supply and installation of replacement railings on Wem recreation ground adjacent to Aston Street.

**11 Polling District, Polling Place and Polling Station Review –** to consider whether to submit a response to the review (copy enclosed).

**12 Wem Swimming and Lifestyle Centre –** To consider a request from WSLC board that subject to the outcome of the consultant's report into the reduction of energy costs at the centre, the Town Council registers with Salix Finance and applies to Salix Finance for Decarbonisation Funding.

**13 Maintenance of Shropshire Council owned public open spaces**

To consider the recommendation of the Finance and Corporate Governance Committee that except for the play equipment due to the cost and staff time involved the Town Council stops maintaining the Shropshire Council owned public open spaces Cordwell Park, Lowe Hill Gardens and The Grove from 1.4.24.

**14 Correspondence**

- a) To consider request to install a memorial bench

**15 Reports**

- a) to receive written reports from the Council's representatives to other bodies.
- b) to receive a written report from Shropshire Councillors Broomhall and Towers.

**16 Dates of future meetings –** to note the date and time of November meeting.

**17 Exclusion of Public and Press**

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

**Town Council Office**

- a) Lease extension – for update
- b) Alternative locations for the Town Council office – to consider.