

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Edinburgh House
New Street
Wem, Shropshire
SY4 5DB



Tel & Fax: (01939) 232733
Email: info@wem.gov.uk
Assistant Clerk Email:
assistant.clerk@wem.gov.uk
Website: www.wem.gov.uk

Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in **THE RODEN SUITE, EDINBURGH HOUSE, NEW STREET, WEM** on **THURSDAY 24th June 2021** at 7 p.m.

Please note that due to the current restrictions the Town Council's Covid 19 meeting guidelines will have to be followed during attendance at this meeting.

A handwritten signature in black ink that reads "P. O'Hagan".

P O'Hagan
Town Clerk
17.6.21

AGENDA

- 1 To receive and consider for approval apologies for absence and reasons given.**
- 2 Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 Public Participation** a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 Council Minutes.**

To approve as a correct record the minutes of Meeting of the Town Council held on 29th April 2021 (copy enclosed).
- 5 Progress report** - To consider the Clerks progress report on matters arising at previous meetings (copy enclosed).
- 6 Planning Applications.**
 - a) **Planning Applications for consideration**

21/02401/FUL 12 Pym's Road, Wem, SY4 5AT, Proposal: Erection of front mono pitched roof canopy, first floor extension over existing garage and single storey rear extension.

21/02431/FUL Shop Shrubbery Gardens, Wem, SY4 5BU, Proposal: Application under Section 73A of the Town And Country Planning Act 1990 for the installation of an ATM installed through brick to the far right hand side of the premises.

b) To note the recent planning decisions (copy of decisions enclosed).

- 7 Finance and Corporate Governance Committee meeting 22.6.21** - to receive draft minutes from this meeting and consider any recommendations made (copy to follow).
- 8 2020-21 Accounts**
 - a) 2020-21 Accounts - to approve the accounts and supporting papers for the year ending 31 March 2021 (copies enclosed).
 - b) Internal audit report - to consider (copy enclosed).
 - c) Annual Governance and Accountability Return (AGAR) 2020-21 (copy enclosed).
 - i) To consider the Town Council's response to questions on part 1 of the Annual Governance and Accountability Return - The Annual Governance Statement.
 - ii) To consider and approve part 2 of the AGAR, 2020-21 accounting statements.
 - iii) To approve explanation of variances and agree date of publishing AGAR.
- 9 Finance and Accounts for Payment** (copies to follow)
 - a) **Monthly income expenditure against budget report** – to consider
 - b) **Accounts for payment** - to approve accounts for payment and payments made prior to meetings (Presented at meeting).
- 10 Amenities and Services Committee meeting 15.6.21** to receive draft minutes from this meeting and consider any recommendations made (copy enclosed).
- 11 Jubilee Square benches** – to consider applying to The Barber Trust to fund more seating on Jubilee Square.
- 12 Community Car Scheme** – to consider permitting the Town Council to act as the Co-ordinator for Wem Area's Community Car Scheme for a 3 month trial period
- 13 Queen's Canopy/ Platinum Jubilee Tree planting** – to discuss
- 14 Code of Conduct training** – to approve code of conduct training on 23.9.21
- 15 Correspondence**
 - a) Wem Millennium Green – request for more trustees
 - b) PCC Annual Survey
 - c) Fothergill Way POS – to consider notification of landowners intention to sell public open space
 - d) The Wemian Donation
 - e) Wem Town FC Letter
- 16 Reports**
 - a) To receive written reports from the Council's representatives to other bodies.
 - b) To receive a written report from Shropshire Council Councillors Broomhall and Towers

- 17 Future agenda items** – for consideration Councillor’s opportunity to raise items for inclusion on the next agenda – *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 18 Dates of future meetings** –
- a) To note date of July meeting.
- 19 Exclusion of press and public**
- To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.
- a) To receive any nominations for Honorary Townsmen.