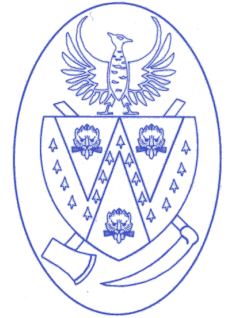


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
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Dear Councillor

You are hereby summoned to attend an ANNUAL GENERAL MEETING of **WEM TOWN COUNCIL**, which will be held in **THE RODEN SUITE, EDINBURGH HOUSE, NEW STREET, WEM** on **TUESDAY 16th May 2017** at **7 p.m.**

P O'Hagan
Town Clerk
9.5.17

AGENDA

- 1 To appoint a Town Mayor for the year 2017/2018**
- 2 To receive declarations of acceptance of office.**
- 3 To receive apologies and reasons for absence.**
- 4 Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
 - c) Register of interests - To note the need to ensure that new registers of interest forms are filled out and returned to the Monitoring Officer within 28 days of the election.
- 5 Mayor's address** - To receive an address from Cllr Dodd upon her retirement as Mayor.
- 6 To appoint a Deputy Mayor.**

7	Council Committees a) To review terms of reference and delegated powers of each committee (copy enclosed).
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	<p>b) To appoint Councillors onto the following committees / liaison groups</p> <ul style="list-style-type: none"> i) Finance & Corporate Gov. (7) ii) Amenities and Services. (7 + 2 co-opted) iii) Planning & Transport. (7) iv) Wem Swimming and Lifestyle Centre Liaison Group. v) Wem Town Hall Liaison Group. vi) Events Liaison Group. vii) Verification Committee. viii) WSSA Constitution Working Party ix) Transfer of Services Working Party <p>c) Emergency Scheme of delegation - to review.</p>
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8 Appointment of Representatives – to appoint representatives to the following outside bodies;

- a) Wem Swimming and Lifestyle Centre.
- b) Executive Committee of Wem Sports and Social Association.
- c) Wem Youth Centre.
- d) Parish Emergency Advisor.
- e) Wem Scouts HQ Committee.
- f) Wem Economic Forum.
- g) RAF Shawbury Liaison Group.
- h) North Shropshire Tourism.
- i) Destination Partnership.
- j) Local Joint Committee.
- k) Wem Christmas Festival.
- l) Friends of Whitchurch Rd.
- m) War Memorial Group.

10 Training Champion – to appoint the Council’s training champion.

11 Review of Council Regulations and Procedures as per Standing Orders – to review the following policies.

- a) Standing Orders and Financial Regulations.
- b) Complaints Procedure.
- c) Freedom of Information Act 2000 and the Data Protection Act 1998.

12 General Power of competence To Resolve that the Parish Council meets the criteria to exercise the General Power of Competence.

13 Annual Accounts 2016-17

a) 2016-17 Accounts - To approve the accounts and supporting papers for the year ending 31 March 2017 (copies enclosed).

b) Annual Return 2016-17 (copies enclosed).

i) To consider the Towns Council’s response to questions on part 1 of the Annual Return, the Annual Governance Statement.

ii) To approve part 2 of the Annual Return, 2016/17 accounting statements.

iii) To approve explanation of variances.

iv) To note internal audit report.

14 Council Minutes.

To approve as a correct record the minutes of Meeting of the Town Council held on 27th April 2017 (copy enclosed).

15 Progress report - To consider the Clerks progress report on matters arising at previous meetings (copy enclosed).

16 Planning Applications.

a) Planning Applications for consideration

17/01682/OUT | Outline application for the erection of 1No dwelling (to include access, appearance, landscaping, layout and scale) Proposed Dwelling To The North Of 58 Noble Street Wem Shropshire.

17/02005/FUL - 47 Bowens Field, Proposal: Erection of a single storey side extension.

b) To note the recent planning decisions (copy of decisions enclosed)

c) Planning Correspondence

17/01036/FUL Bank House Barn - erection of a detached garage – to consider correspondence received from Shropshire Council.

17 Finance and Accounts for Payment

a) Accounts for payment -To approve accounts for payment and payments made prior to meeting. (Presented at meeting).

b) CCLA Account – to authorise the application for the opening of a Public Sector Deposit Account with the CCLA.

18 Annual Report – To consider draft annual report for 2016-17 (to be presented at meeting).

19 Road Safety Concerns – to consider any new road safety concerns as per Shropshire Council's Road Safety Policy (copy enclosed).

20 Reports

a) To receive reports from the Council's representatives to other bodies.

b) To receive a report from Shropshire Council Councillors Mellings and Dee.

21 Future agenda items – for consideration.

22 Dates of future meetings –

a) To note date of June meeting.

b) To approve Town Council meeting dates for 2017-18 (copy enclosed).

c) To approve proposed meeting dates and times for the Amenities and Services Committee and Finance and Corporate Governance Committee (copy enclosed).

23 Exclusion of press and public

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

a) To receive any nominations for Honorary Townsmen.