

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

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To Members of the Amenities and Services Committee

7.12.21

Dear Member

I write to advise you that a Meeting of this Committee has been arranged to take place at 10.00 on Tuesday 14th December 2021 in the Roden Suite Edinburgh House, New Street Wem

Yours faithfully

A handwritten signature in blue ink that reads "P. O'Hagan".

Town Clerk

AGENDA

- 1 **Apologies** - To receive any apologies for absence.
- 2 **Declaration of Pecuniary Interests** - to receive declarations of interest.
- 3 **Minutes** - To approve as a correct record the minutes of a Meeting of this Committee held on 21st September 2021 (copy enclosed).
- 4 **Progress Report on items raised at previous meeting** - for consideration (copy enclosed).
- 5 **Toilets**
 - a) Recreation Ground Toilet Block – to consider quotes received for works required to the building and to discuss reopening old toilet block
 - b) Cleaning contract – to award.
 - c) Income – for update.
- 6 **Play Areas/Open Spaces**
 - a) Recreation Ground railings to discuss quotes received (copy enclosed).
 - b) Skate Park Replacement – to discuss funding options
 - c) Trentham Road – to consider request to prune tree and approve quote for 2022 tree inspection (copy enclosed).
- 7 **Allotments**
 - a) To receive a report on plot vacancies and outcome of recent inspection

- 8 Cemetery**
a) Cemetery extension – to discuss options following Clerks attendance on creating a garden of remembrance course
b) Policy Review – to consider establishing a working party to review all Cemetery Policies.
- 9 Streetlighting**
a) Column replacement – to consider updated inventory and discuss column replacement programme.
- 10 Floral Planters – to approve draft watering and maintenance contract (copy enclosed).**
- 11 2022-23 Budget**
a) Wem Sports and Social Association - To discuss the financial request for 2022-23.
b) To consider the budget report up to 30.11.21 (copy enclosed).
c) To consider first draft 2022-23 expenditure budget for the following assets and services (copy enclosed)
 - Cemetery
 - Bus Shelters
 - Toilets inc. Old Toilet block
 - Street Lights
 - Play Areas
 - Allotments
 - CCTV
 - Floral Plantersto discuss any other projects for inclusion in 2022-23 budget.
- d) Fees and Charges – to review allotment fees and cemetery charges for 2022-23 (copy enclosed).
- 12 Date and time of meetings - to note time and date of next meeting.**