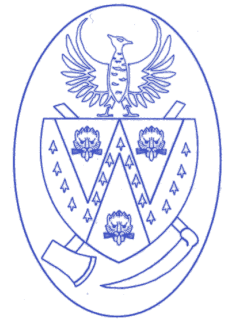


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
High Street
Wem, Shropshire
SY4 5AA



Tel & Fax: (01939) 232733
Email: info@wem.gov.uk
Assistant Clerk Email:
assistant.clerk@wem.gov.uk
Website: www.wem.gov.uk

To Members of the Finance & Corporate Governance Committee

Dear Councillor

I write to inform you a meeting of this Committee has been arranged to take place on **Thursday 13th July 2023 at 19.00 in The Meeting Room, Wem Library, Wem**

Yours sincerely

A handwritten signature in black ink that reads "P. O'Hagan".

Town Clerk
7.7.23

AGENDA

- 1 **Election of Chairman** – to elect committee chairman
- 2 **Apologies** - to receive any apologies and reasons for absence
- 3 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation.
- 4 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 25.5.23 (copy enclosed).
- 5 **Progress Report** – to note (copy enclosed).
- 6 **Accounts** 2023-24 1st Quarter Budget Report for Consideration
- 7 **Staffing Sub Committee** – to discuss whether there is a need for the establishment of a staffing sub committee.

8 Reserve Strategy – to approve (copy enclosed)

9 Health and safety

- to review asset and equipment risk assessments (copies enclosed)
- to review staff/volunteers risk assessments

10 Training

a) Councillor training - to consider planning training quote

b) Staff Training

i) to approve Rialtus refresher training for the Project Assistant

ii) to consider fire warden training quote

11 Date and time of next meeting – to note

12 Exclusion of press and public

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

Staffing report - to discuss.