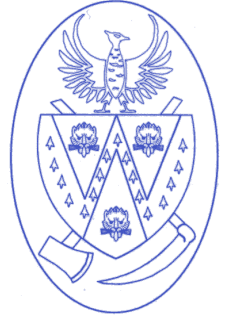


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

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To Members of the Amenities and Services Committee

Dear Member

I write to advise you that a Meeting of this Committee has been arranged to take place at 14.00 on Tuesday 13th December 2022 in the Roden Suite Edinburgh House, New Street, Wem

Yours faithfully

A handwritten signature in blue ink that reads "P. O'Hagan".

Town Clerk
6.12.22

AGENDA

- 1 **Apologies** - To receive any apologies for absence.
- 2 **Declaration of Pecuniary Interests** - To receive declarations of interest.
- 3 **Minutes** - To approve as a correct record the minutes of a Meeting of this Committee held on 6.10.22 (copy enclosed).
- 4 **Progress Report on items raised at previous meeting** - for consideration (copy enclosed).
- 5 **Toilets**
 - a) Income – for update.
- 6 **Play Areas/Open Spaces**
 - a) Wheatfields Ball Area – to consider correspondence
 - b) Wheatfields Sign – to approve removal of
- 7 **Allotments**
 - a) To receive a report on plot vacancies and outcome of recent inspection (copy enclosed)
 - b) To consider quote received to remove ivy and buddleia at the end of plots 2b, 3b and 4.

- 8 Cemetery**
a) Extension project – to discuss.
- 9 Street lights**
a) Maintenance Contract – to consider quotes submitted (copies to follow)
- 10 CCTV Update** to consider a request received for a CCTV camera at Love Lane Cemetery.
- 11 2023-24 Budget**
a) to consider contribution request received from Wem Sports and Social Association
b) To consider the budget report up to 30.11.22.
c) To consider first draft 2023-24 expenditure budget for the following assets and services
- Cemetery
 - Bus Shelters
 - Toilets inc. Old Toilet block
 - Street Lights
 - Play Areas
 - Allotments
 - CCTV
 - Floral Planters
- to discuss any other projects for inclusion in 2023-24 budget.
- d) Fees and Charges – to review allotment fees and cemetery charges for 2023-24. copy enclosed).
- 12 Floral Planters** – to approve draft watering and maintenance contract (copy enclosed).
- 13 Date and time of meetings** - to note time and date of next meeting.