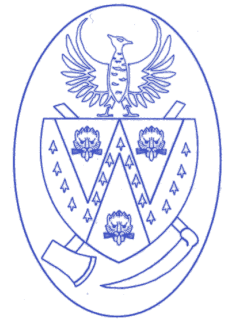


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
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To Members of the Finance & Corporate Governance Committee

Dear Councillor

I write to inform you a meeting of this Committee has been arranged to take place on **Thursday 11th January 2024 at 19.00 in The Meeting Room, Wem Library, Wem.**

Yours sincerely



Town Clerk
4.1.24

AGENDA

- 1 **Apologies** - to receive any apologies and reasons for absence
- 2 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- 3 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 23.11.23 (copy enclosed).
- 4 **Progress Report** – to consider
- 5 **Accounts**
 - a) To consider 3rd quarter budget report to 31.12.23 (copy enclosed).
- 6 **Audit 2023-24**
 - a) Audit Plan - to approve the Audit Plan for 2023-24 (copy enclosed).)
 - b) Statement of Internal Controls including process for dealing with invoices.
 - c) Effectiveness of the System of Internal Audit.
 - d) Internal auditor – to consider process for appointing an internal auditor for 2023-24
- 7 **Date and time of next meeting** – to note.