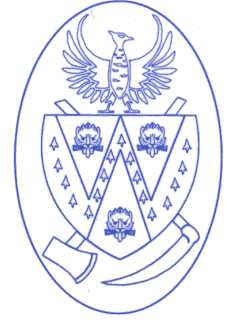


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

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To Members of the Amenities and Services Committee

3.12.19

Dear Member

I write to advise you that a Meeting of this Committee has been arranged to take place at 14.00 on **Tuesday 10th December** in the **Tower Clock Suite**, Edinburgh House, New Street, Wem.

Yours faithfully

A handwritten signature in black ink that reads "P. O'Hagan".

Town Clerk

AGENDA

- 1 **Apologies** - To receive any apologies for absence.
- 2 **Declaration of pecuniary interests** – to receive declarations of interest.
- 3 **Minutes** To approve as a correct record the minutes of a Meeting of this Committee held on 10th September 2019 (copy enclosed).
- 4 **Progress Report on items raised at previous meeting**– for consideration (copy enclosed).
- 5 **Toilets**
 - a) To receive an update on charging income (to be presented at meeting).
 - b) Recreation Ground Toilet Block – to discuss making provision in the 2020-21 budget to enable reopening of the toilet block (deferred from June meeting).
- 6 **Play Areas/Open Spaces**
 - a) Tree Planting – to discuss locations for tree planting in the town.
 - b) Swing replacements – to consider quotes for swing unit replacement (copies enclosed).

- 7 Allotments**
a) To receive a report on recent inspections.
b) To receive a report on plot vacancies.
- 8 Love Lane Cemetery**
a) Memorial Testing – for update on progress (update enclosed).
b) Cemetery extension– for discussion.
- 9 Streetlighting**
Streetlighting Maintenance contract - to consider quotes received for 2020-2023 Contract (copies to follow).
- 10 Floral Planters**
a) Floral planters supply and planting contract 2020 - to consider quotes received (copies enclosed).
b) Floral planters maintenance contract – to consider quotes received (copies enclosed).
c) Relocation of floral planters – to consider relocation of floral planters on Leek Street.
- 11 2020-21 Budget**
a) Wem Sports and Social Association - To discuss the financial request for 2020-21.
b) To consider the budget report up to 30.11.19
c) To consider first draft 2019-20 expenditure budget for the following assets and services (copy enclosed)
 - Cemetery
 - Bus Shelters
 - Toilets
 - Street Lights
 - Play Areas
 - Allotments
 - CCTV
 - Floral Plantersto discuss any other projects for inclusion in 2020-21 budget.
- d) Fees and Charges – to review allotment fees and cemetery charges for 2020-21 (copy enclosed).
- 12 CCTV**
Draft CCTV code of practice – for consideration (copy previously circulated).
- 13 Date and time of meetings** - to note time and date of next meeting.