

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
3 High Street
Wem, Shropshire
SY4 5AA



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Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of **WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **31st July 2025 at 7 p.m.**

A handwritten signature in black ink that reads "P. O'Hagan".

P O'Hagan
Town Clerk
24.7.25

AGENDA

- 1 To note apologies for absence received**
- 2 Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 Council Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 24.6.25.
- 5 Reports** – for information only
 - a) To consider the Clerks progress report on decisions made at previous meetings.
 - b) to receive written reports from the Council's representatives to other bodies.
 - c) to receive a written report from Shropshire Councillors for Wem Area.
 - d) Police report
- 6 Planning Applications**
 - a) to note the recent planning decisions.
 - b) To consider the following planning applications

25/02531/HHE: Park View, Park Road, Wem, SY4 5DA Proposal: Single storey rear extension to existing detached bungalow projecting 7.5m from rear wall, 3.6m maximum height and 2.7m high to the eaves.

SC/00545/25 (Land West of Lowe Hill Road, Wem) TPO 2025 – Consultation

SC/00543/25 Notice and Provisional Order for the Shropshire Council (Land at the Cemetery, Whitchurch Road, Wem TPO 2025.

c) Planning Correspondence relating to development off Lowe Hill – for consideration.

7 Finance and Accounts for Payment.

a) Budget report – to consider.

b) Internal Control checks – to note.

c) Accounts for payment - to approve accounts for payment (presented at meeting).

d) Solar Grant Payment – to discuss report.

e) Establishment of Standing Order Payment to cover Toilet Cleaning – to consider

f) Summer Recess – to consider payment arrangements.

8 Wem Swimming and Lifestyle Centre Liaison Group Meeting 9.7.25 – to consider notes from this meeting and any recommendations contained within the notes.

9 Staffing Committee Meeting held 23.7.25 - to receive minutes from this meeting and consider any recommendations contained within the minutes.

10 WSSA 2024-25 Annual Report – for consideration.

11 CCTV - to consider quotes received for 2025-26 repair and maintenance contract (to follow).

12 Assets

a) Mill Dam Seats to approve quote supplied for refurbishment works

b) Love Lane Cemetery Seat – to consider offer of a sign to be fixed to a seat in the cemetery.

c) To consider quote for hedge cutting at Love Lane Cemetery.

13 2025 Risk Assessment Review - To review assets, equipment and office risk assessments.

14 Consultations

a) Shropshire Council Call for Information to consider response from working party.

b) Shropshire Council Youth Service Consultation – to consider.

15 Creative Kids Competition – for update.

16 Town Hall Trustee – to appoint new trustee following resignation of Cllr Soul as Town Council representative on Wem Town Hall

17 Police

a) Police and Crime Commissioner Annual Town and Parish Survey – to discuss.

b) Establishment of a Policing Panel – to consider nominating two Councillors to sit on the panel.

18 Correspondence

a) Love Lane Burial Fees – to consider letter requesting reduction in fees.

b) Wem Civic Society – events and publicity report

c) Shropshire Association of Local Councils - establishment of Local Nature Recovery Scheme Cluster Group

19 **Dates of future meetings** – to note the date and time of September meeting

20 **Exclusion of Public and Press**

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

a) Town Council Office – to receive verbal report from the Office Working party held 30.7.25

b) NALC Advice Note - LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2025/26– to note