

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
3 High Street
Wem, Shropshire
SY4 5AA



Tel: (01939) 232733
Email: info@wem.gov.uk
Website: www.wem.gov.uk

Dear Councillor

You are hereby summoned to attend an **ORDINARY MEETING of WEM TOWN COUNCIL**, which will be held in the **Council Meeting Room in Wem Library, 3 High Street, Wem** on **Thursday 24th September 2026 at 7p.m.**

A handwritten signature in black ink, appearing to read 'P. O'Hagan'.

P O'Hagan
Town Clerk
18.9.26

AGENDA

- 1 To note apologies for absence received.**
- 2 Disclosure of Pecuniary Interests.**
 - a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - b) To consider any applications for Dispensations under s33 of the Localism Act 2011.
- 3 Public Participation** - a period of 15 minutes will be set aside for residents of Wem Town to speak.
- 4 Council Minutes** - to approve as a correct record the minutes of the Ordinary meeting of the Town Council held on 31.7.26 and Extraordinary meeting held on 27.8.26
- 5 Reports**
 - a) To consider the Clerks progress report on decisions made at previous meetings.
 - b) Mayoral Report – to receive report on Mayoral activities over the past month.
 - c) To receive written reports from the Council's representatives to other bodies.
 - d) To receive a written report from Shropshire Councillors for Wem Area.
 - e) To receive Outdoor Market, Love Lane Allotment and Cemetery reports.
- 6 Planning Applications**
 - a) To note the recent planning decisions.
 - b) Planning Applications – to consider.
 - i) 26/03118/PA3MA: 6-12 Leek Street, Wem, SY4 5EP Proposal: Application under Schedule 2, Part 3 Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) to change the first-floor to 4No. self-contained residential units (Class C3)..
 - ii) 26/03263/PA3MA - Application to determine if prior approval is required for a proposed change of use from Commercial, Business and Service (Use Class E) to dwellinghouses (Use Class C3) to provide 3 residential units under Schedule 2, Part 3, Class MA of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). LOCATION: - Rosalind House, Edinburgh Gardens, Wem, Shrewsbury, Shropshire.
 - iii) 26/03222/TPO Reduce crown by cutting over extending branches by max. 3 metres back to within the crown of the tree of 1no. Wellingtonia (T1) protected by the Shropshire Council (Fimes Way and Oakley Meadow, Wem) TPO 2015 (SC/00227/15)

iv) 26/03317/TCA - Sunningdale, 9 Mill Street, Wem, Shrewsbury, Shropshire, SY4 5ED
Proposal: Fell (and replace with alternative species) 2no. Lawsonia Cypress within Wem Conservation Area

7 Finance and Accounts for Payment.

- a) Budget Report – to consider.
- b) Internal Control checks – to note.
- c) Accounts for payment - to approve accounts for payment.
- d) Conclusion of 2025-26 External Audit – to note.

8 Events

- a) Events Liaison Group 10.9.26** - to consider notes from the meeting held 10.9.26 to discuss the Christmas Festival and any recommendations contained within the notes.
- b) Traffic Management Security Quote** – to consider.
- c) Carols on the Green 2026** – to discuss.

9 Service Support Working Party Report – to consider report from the working party.

10 Town Consultation – to receive an update on responses received and to agree a date for the meeting to discuss the results.

11 2027 Plant Supply Contract for Floral Planters – to review.

12 Love Lane

- a) Access road** – to consider quotes for the resurfacing of the access road.
- b) Allotment Tenancy Agreement Review** – to consider the establishment of a working party to review the current Tenancy Agreement

13 Assets

- a) Play Equipment Annual Rospa Action Plan – to review.

14 Town Council Business Plan – to undertake 6 month review of the business plan.

15 Policing

- a) Wem SNT Community Charter** – to review policing priorities.
- b) PCC Consultation** - to consider response to annual survey.

16 Correspondence

- a) SALC AGM – to confirm attendance from a Council representative and consider whether to submit a motion for debate to the AGM.

17 Councillor Motion

To consider motion from Cllr Towers - To request the Town Council's support for the work being done by the Wem Business Network to engage with the 2026 Love your High Street Week in the ways indicated in the background information provided.

18 Dates of future meeting – to note the date and time of the October Ordinary meeting.

19 Exclusion of Public and Press

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

- a) Wem Swimming and Lifestyle Centre Report – to consider
- b) Confidential Correspondence - to consider
- c) 2026-27 Pay Award – to note.