

Progress Report – Finance and Corporate Governance Committee 9.10.18

| Item | Date | Progress |
|-----------------------|----------|---|
| Quality Council | 17.11.15 | Not currently being progressed |
| Health and Safety | | <p>Shropshire Council currently being tasked with a review of generic risk assessments for the Town Councils assets and facilities. Meeting held with Dave Mann to discuss draft risk assessments to be ready by end of the year</p> <p>Loneworker call in procedure working well</p> |
| Bank Accounts | 10.7.18 | <p>Request to close Barclays Account made 27.8.18 no response letter resent in branch 20.9.18.</p> <p>Nationwide account in process of being opened awaiting details from appointed signatories.</p> <p>CCLA additional deposit to be made following closure of Barclay Account</p> |
| Safe Purchase | 10.7.18 | Not purchased quotes being sought |
| Civic Ceremonial Book | 10.7.18 | Purchased |
| GDPR | 10.7.18 | New grave owners and allotment tenants sent copies of GDPR privacy notices. |