

Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 29th March 2017 at 10 a.m. in the Eckford Suite, Edinburgh House, New Street, Wem.

Present:- Cllr Mrs R Dodd (Chairman), Cllr Murray, Cllr Towers, Cllr Broomhall and Mrs P O'Hagan (Town Clerk).

C Mellings, J Rogers (Deputy Manager), R Chadwick (Chairman), M Adkins, Wem Swimming & Lifestyle Centre.

- 1 **Apologies for absence** – To receive apologies for absence.

RESOLVED:- to accept the following apologies for absence
Cllr Moyse, N Parker.

- 2 **Disclosable Pecuniary Interests** – To receive any Disclosable Pecuniary Interests. – none received.

- 3 **Minutes** – To approve as a correct record the minutes of a meeting of this Group held on 8 February 2017.

RESOLVED:- to approve the minutes of the meeting of 8th February 2017 and they were duly signed as a true record.

- 4 **Progress Report on matters raised at previous meetings,**

a) Lease – It was reported that the lease had now been signed by both parties and was currently being completed by Hatchers solicitors'. It was reported that the lease would run from 1.4.17.

b) Showers – All works to the new showers had now been completed and the timing issue has been sorted.

RESOLVED;- to note the reports.

- 5 **Major Infrastructure Works**

Filter Replacement - to consider quotes received for works.

It was reported that there had been no change to the quotes considered at the last meeting.

RESOLVED:- to recommend that Shropshire Spa and Pools be awarded the contract for the removal of the old filters and the supply and installation of the new filters and chlorine dosing system.

FURTHER RESOLVED:- to recommend that these works be funded from the Town Council's Bulmer Cottage Fund.

Chlorine dosing unit - to consider quotes for works

RESOLVED:- to recommend that Shropshire Spa and Pools be awarded the contract for the supply and installation of a chemical dosing system.

FURTHER RESOLVED:- to recommend that these works be funded from the Town Council's Bulmer Cottage Fund.

Building Works associated with filter replacement – to consider quotes.

RESOLVED:- to recommend that Welch and Phillips are awarded the contract to supply and install the double doors with the proviso that the doors to be installed match the doors on the Scout and Guide Hut and WSSC.

FURTHER RESOLVED:- to recommend that these works be funded from the Town Council's Bulmer Cottage Fund.

6 **Reports** – To receive the following reports.

Centre Manager - Jack Rogers presented the monthly management reports. Cllr Towers presented a comprehensive report on the usage and membership of the pool and gym over the last 2 years. This data will enable the committee to analyse the figures. Swimming lessons are the most important income and as a result of this data a marketing strategy is being developed. The Sport Plan will also be developed to bring additional revenue into the complex.

RESOLVED:- to note the report.

WSLC Board Report – Russell Chadwick presented the board report and circulated the business plan. This included an update on the fundraising. It was reported that the Hilton Jones Trust have responded positively to an approach for funds. Shropshire Housing Group have awarded the committee £5000. A number of other grant applications are in the pipeline.

It was reported that lesson charges are to increase by 20p per lesson.

RESOLVED:- to recommend approval of price increase and note the report.

Financial Report – Chris Mellings presented the financial report for the first two months of the year. He reported that income has reduced slightly and that there has been increased expenditure due to the essential purchase of gym equipment and replacement lighting.

RESOLVED:- to note the report.

7 **Extension Project**

Response from WS&LC regarding terms of finance as agreed following receipt of letter from the Town Council – Russell Chadwick reported that whilst the committee was in agreement with the terms of the finance

agreement they had requested an alteration in that instead of the Town Council deducting £5000 from its annual contribution, WSLC make a payment of £5000 to the Town Council each year by the end of April each year.

RESOLVED:- to recommend that the Town Council accepts the alteration in the terms of the finance agreement.

Progress update on works specification – It was reported that Ian Jamieson will be meeting with the Town Clerk in April to discuss the specification.

Progress update on funding – dealt with under Board report.

RESOLVED:- to note the reports.

8 Information/Other Matters

Malcolm Adkins reported that he had attended a course on social media which whilst complex had been very informative and the pool may be interested in holding a course on this subject in the future.

Next meeting 24th May 2017 at 10.00

Meeting ended 11.00

Chairman.....