

Minutes of the Ordinary Meeting of Wem Town Council held on Thursday 29<sup>th</sup> November 2018 at 7 p.m.in the Roden Suite, Edinburgh House, New Street, Wem.

Present:- Councillor P Glover (Deputy Mayor), Councillors, P Broomhall, R Dodd, P Johnson, M Meakin, C Mellings, P Moyse, J Murray, G Nash, G Soul, E Towers.

Mrs P O'Hagan (Town Clerk).

3 members of the public present

PC Liam Heathcote from Wem Safer Neighbourhood Team gave his apologies as he was unable to attend however a report was previously circulated via email.

**102/18 To receive apologies for absence.**

**RESOLVED:- to accept the following apologies for absence**

Cllr C Granger, Cllr R Drummond

Absent Cllr P Dee

**103/18 Disclosure of Pecuniary Interests.**

a) To receive any disclosures of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Cllrs Mellings	Twin-hatted member declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensation to allow participation and voting on all matters relating to Shropshire Council
Cllr Dodd, Cllr Meakin	Trustee Wem Town Hall	
Cllr Dodd	Declared a bias interest 107/18bi 18/04746/FUL Fieldway, Aston Road, as is a friend of the applicant.	

b) To consider any applications for Dispensations under s33 of the Localism Act 2011.

None received

**104/18 Public Participation Time** - a period of 15 minutes will be set aside for residents of Wem Town to speak.

Cllr Johnson attended the meeting at 19.05

A member of the public raised concerns over the disruption that the recent traffic lights on Mill Street have caused and stated that this would need to be looked at when the wall on Mill Street is rebuilt.

**105/18 Council Minutes.**

To approve as a correct record the minutes of the ordinary Meeting of the Town Council held on 25<sup>th</sup> October 2018.

**RESOLVED:- to approve as a correct record the minutes of the Ordinary Meeting of the Town Council held on 25<sup>th</sup> October 2018 and they were duly signed by The Deputy Mayor.**

**106/18 Progress report** - To note the Clerks progress report on matters arising at previous meetings.

Cllrs expressed their disappointment that there was no funding for the footway extension on Ellesmere Road and it was agreed that this would remain on the progress report and in the short term considering the recent announcement of additional government funding for highways Cllr Mellings would request that Shropshire Council reconsider the decision.

It was also agreed that due to the lack of availability of Councillors the drop in session planned for December 6<sup>th</sup> in Wem Town Hall would be cancelled.

**RESOLVED:- to note the report.**

**107/18 Planning Applications.**

**a) To note the recent planning decisions.**

It was reported that planning applications 18/04330/FUL and 18/04331/LBC at The Drayton Gate had both been granted following the publishing of the meeting papers.

**RESOLVED:- to note the report.**

**b) Planning Applications for consideration**

i) 18/04746/FUL Fieldway, Aston Road, Wem, SY4 5JD Proposal: Insertion of first floor window and internal works

Cllr Dodd left the room and took no part in discussions.

**RESOLVED:- to support the application**

ii) 18/05030/FUL 15 Pym's Road, Wem, Shropshire, SY4 5AT  
Proposal: Installation of an additional dormer window to the front elevation

**RESOLVED:- to support the application.**

iii) 18/05068/FUL Erection of a single storey rear extension, creation of a new vehicular access, demolition of existing garage and erection of new double garage, Springfield, New Street, Wem, SY4 5AF

**RESOLVED:- to object to the application for the following reason  
The detrimental impact that the siting of the proposed garage will have on the neighbouring property due to its size.**

iv) 18/05373/TCA 24 Noble Street, Wem, Shrewsbury, Shropshire, SY4 5DZ, 1limb overhanging neighbours drive of 1No Beech Tree and fell to ground level 1No Ash tree within Wem Conservation Area

Commented [TC1]:

**RESOLVED:- to support the pruning of the beech tree but to object to the felling of the ash tree as the reasons given for the felling are on amenity grounds and there is no evidence that the tree is diseased.**

**c) Local Plan Review Consultation 30.11.18- 31.1.19** – To discuss holding a consultation event to seek the views of residents on the proposed location and amount of future development in the town as put forward in the Local Plan Review, prior to the submission of the Town Council's response to Shropshire Council's consultation. (extract from Shropshire Council's cabinet report enclosed).

A discussion took place on the need to seek the views of residents and the best way to do this in the short timescale given. The Clerk reported that a public meeting to be attended by officers of Shropshire Council would take place on 11<sup>th</sup> December in Edinburgh House at 7pm and suggested that the Town Council may wish to hold another Wem specific drop in in early January 2019.

**RESOLVED:- to**

- **Organise a drop in session in Edinburgh House in the week commencing 14<sup>th</sup> January 2019 for residents to attend and give views on the proposals.**
- **Hold a Planning and Transport Committee meeting the following week to agree the Town Council's response to the consultation.**

**d) Community Infrastructure Levy Briefing note** – to consider

A discussion took place on the need to spend the Neighbourhood Fund currently held by the Town Council and it was suggested that this be put towards the purchase of a new item of play equipment in the 2019-20 budget.

**RESOLVED:- to**

- **Request clarification as to why no projects in Wem appear on the CIL list.**
- **Request the Amenities and Services Committee consider the use of Neighbourhood Funds at its next meeting.**

#### **108/18 Finance and Accounts for Payment**

a) To consider monthly financial statement and monthly budget report.

**RESOLVED:- to note**

b) To approve accounts for payment and any payments made prior to meeting.

**RESOLVED:- to approve the following payments and transfers**

#### **Payments made prior to the meeting**

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Shropshire Council	Payroll	6596.15	10.18	6606.33	DD
Talk Talk	Broadband	16.00	3.20	19.20	DD

Condover Forge	Bench	675.00	135.00	810.00	103.18
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**Payments for approval**

Supplier	Service	Net	Vat	Gross	Chq / BACS No
ORP	CCTV Maintenance to 31.9.19	2197.50	439.50	2637.00	104.18
SALC	Fundamentals Training	25.00		25.00	105.18
PG Skips	Cemetery bin	40.55	8.11	48.66	106.18
	Recreation Bin	64.05	12.81	76.86	
	Skip hire Oct	80.00	16.00	96.00	
	Total			221.52	
Mark Fitton	Cleaning of Bus Shelters Nov	65.00		65.00	107.18
7 Business Solution	Eset anti virus	3.65	0.73	4.38	108.18
Highline Electrical	Streetlight Shield supply and installation	84.80	16.96	101.76	109.18
Waterplus	Water public toilets	98.77		98.77	110.18
NS Print	Townsmen Certificate	42.00	8.40	50.40	111.18
Wem Christmas Lights	Contribution	1000.00		1000.00	112.18
TR Griffiths	Repair to railings	30.00	6.00	36.00	113.18
SALC	Allotment Training	130.00		130.00	114.18
SLCC	Membership	220.00		220.00	115.18
West Mercia Energy	Toilets Electricity previous bill	30.28	1.51	31.79	116.18
		24.31	1.22	25.53	
	Total			57.32	
Healthmatic	Cleaning Public Toilets	787.50	157.50	945.00	117.18
Cllr Granger	Expenses	112.99	16.18	129.17	118.18
Nationwide	Account opening transfer	100000.00		100000.00	Transfer
Royal British Legion	Poppy Wreath	17.00		17.00	300083
Wem Jubilee Band	Contribution	50.00		50.00	300084
Wem Senior Club	Room Hire	30.00		30.00	300085

**109/18 Staffing Review Working Party meeting 19<sup>th</sup> November 2018**

a) To receive these notes and approve the recommendations contained therein.

**RESOLVED:- to receive these notes and approve the recommendations therein.**

**110/18 Wem Town Hall Trust meeting 20<sup>th</sup> November 2018**

a) To receive these notes and approve the recommendations contained therein.  
Cllr Meakin and Cllr Dodd left the room and took no part in discussions.

**RESOLVED:- to receive these notes and approve the recommendations therein.**

**111/18 Heating Groundsman's shed – to consider request from WSSA to part fund the installation of heating in the Groundsman's shed.**

The Clerk explained that to date only 1 quote had been received but it was hoped an additional quote would be received in time for consideration at the next meeting.

**RESOLVED:- to defer to the December meeting of the Town Council.**

**112/18 Adoption of Wilmott Meadow Open Space – for update on adoption.**

The Clerk reported that a meeting had been held with Adoptions Manager and that the Town Clerk, Groundsman and Chair of the Amenities and Services Committee were satisfied that all the conditions agreed in minute point 206/18c had now been completed by Taylor Wimpey except for;

- Dog bin removal – Following discussions under minute number 96/18 no quote had been received from Highways to empty the bin however due to its high use by residents the Clerk recommend that this be retained, and the Town Council meet the cost of emptying on a fortnightly cycle.
- Tree planted in flowerbed in line with dropped kerb is moved to provide clear access onto public open space for Town Council's mower – not progressed as it would require the removal of a tree and there is sufficient space to the side to allow access.

**RESOLVED:- to**

- **Adopt the 3 areas of public open space on the Wilmott Meadow that are located in phase 1 of the development.**
- **Allocate funds for the emptying of the dog bin in the 2019-20 budget and in the interim to fund this expenditure from the recreation budget.**

**113/18 Environmental Maintenance Grant - to consider submitting an application.**

The new format application was considered and it was

**RESOLVED:- to approve the submission of an application for grant funding for the maintenance of the 3 Shropshire Council owned play areas in the town.**

**114/18 Correspondence – to consider the following items of correspondence**

a) Email concerning construction of a bridge closer to Wem Level Crossing.  
It was reported that a site meeting was due to be held to discuss the matters raised in the letter and it may be more suitable to wait until after this meeting before sending a response.

**RESOLVED:- to defer a response to the December meeting.**

b) Community Enablement Team update

**RESOLVED:- to note**

c) SP Energy Networks: North Shropshire Reinforcement Project November 2018 Update

**RESOLVED:- to note**

d) High Sherriff Award

The Clerk was asked to forward the information to local schools and youth organisations.

**RESOLVED:- to note**

e) Wem Youth Club Activity report

**RESOLVED:- to note**

f) PCC Town and Parish Survey Results

**RESOLVED:- to note**

g) Request to hold a Redhead Day

**RESOLVED:- to receive**

**115/18 Reports**

a) To receive reports from the Council's representatives to other bodies.  
Cllr Dodd had previously circulated a report from NSALC meeting and Cllr Mellings had previously circulated a report on the SALC AGM.

b) To receive a report from Shropshire Council Councillors Mellings and Dee

A written report from Cllr Mellings was circulated.

**RESOLVED:- to note these reports.**

**116/18 Future agenda items – for consideration**

None

**117/18 Dates of future meetings – to agree the date of the December meeting and set date for the January Budget meeting.**

**RESOLVED:- to note that the December meeting would be held on 13.12.18 and the Budget meeting of 24.1.19**

Meeting ended 20.15

Mayor.....