

**Minutes of a Meeting of Wem Town Council held in the Roden Suite, Edinburgh House, New Street, Wem on Thursday 25<sup>th</sup> February 2016 at 7 p.m.**

Present:-Councillors, Mrs R Dodd (Deputy Mayor), Mrs M Meakin, P Moyse, Mrs C Granger, Mrs K Bailey, Mrs P Dee, C Mellings, P Glover and E Towers.

Mrs Penny O’Hagan (Town Clerk).

4 members of the public present

Rev N Heron said prayers at the start of the meeting.

**219/16 To receive apologies and reasons for absence**  
**RESOLVED:- to accept the following apologies for absence**  
 Cllrs D. Boddy, P. Johnson, J. Murray, C. Shingler.

**Absent** - Cllr Broomhall

**220/16 Disclosure of Pecuniary Interests.**

a) To receive any disclosure of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

<b>Councillor</b>	<b>Item</b>	<b>Dispensation</b>
Cllr Towers and Cllr Mellings	Item 9 and 20 - Directors of Wem Swimming and Lifestyle Centre	Councillors allowed to participate but not vote in all discussions regarding this organisation
Shropshire Councillors Cllr Mellings and Cllr Dee	Twin-hatted members declared a personal interest in any matters relating to the Town Council’s relationship with Shropshire Council	Dispensation previously granted to allow participation and voting on all matters relating to Shropshire Council
Cllr Mellings	Item 14 Westlands site – director of Shropshire Housing Group	Dispensation previously granted to allow participation and voting on all matters relating to the Westlands Development

b) To consider any applications for Dispensations under s33 of the Localism Act 2011 – none declared.

**221/16 Public Participation Time** a period of 15 minutes will be set aside for residents of Wem Town to speak.

Mr Edwards raised the following issues

Land at Roden Grove – Mr Edwards suggested that an archaeological dig should be carried out on the land, Cllr Mellings responded that if a full planning application

was submitted a condition could be placed on the developer that further archaeological work must be carried out on the site.

Planning Application Wellgate 16/00639/OUT: Land adj to 10 Wellgate, Wem – Mr Edwards outlined his objections to this application and stated that the land is on a flood plain which regularly floods. He presented photographs showing recent flooding of the land.

Mrs Burton asked whether Drawwell Walk could be cleaned more regularly all along its length including the spur to the swimming pool. Chris Mellings agreed to ask Shropshire Council about this.

Mr Richardson – Outlined his objection to planning application 16/00639/OUT : Land adj to 10 Wellgate, Wem as he considered that the proposal will block the floodplain and could have an adverse effect on neighbouring properties.

He also urged the council in response to the recent appeal lodged over planning application 15/03710/OUT to maintain its objection to the planning application even though it is in Wem Rural Area.

Mr Sinclair from Aston Street, Wem raised concerns about HGVs passing his property. He stated that as the road is narrow at this point HGV's regularly mount the pavement by his property. He also complained about the speed of the lorries along Aston Street at night which cause his house to vibrate and he asked whether the 20 mph zone could be extended.

**222/16 Council Minutes**

To approve as a correct record the minutes of Meetings of the Town Council held on 28 January 2016.

**RESOLVED:-that the minutes of the Ordinary Meeting of the Town Council held on 28<sup>th</sup> January 2016 be approved as a correct record and signed by the Deputy Mayor.**

**223/16 Progress Report** - To consider the Clerks progress report on matters arising at previous meetings.

**RESOLVED:-to note the progress report.**

**224/16 Planning Applications**

**a) Planning Applications for consideration**

Meeting adjourned for 5 minutes at 19.20 for councillors to view planning applications.

**16/00228/FUL** : 58 Noble Street, Wem, SY4 5DT. Proposal - Conversion of workshop to 1No dwelling.

**RESOLVED:-not to object to the application.**

**16/00411/FUL** : West Lodge , Park Road, Wem, SY4 5DA. Proposal - Erection of a single storey extension to the side elevation; detached open fronted double garage; new pedestrian access.

A discussion took place on the height of the garage as it was unclear from the plans.

**RESOLVED:-To comment that the Town Council does not object to the application subject to the following conditions;**

- 1. The height of the proposed garage is not overbearing to the property.**
- 2. Adequate screening is in place to shield neighbouring properties.**

**16/00581/FUL** : 23 Shrubbery Gardens, Wem, SY4 5BZ. Proposal – Erection of single storey extension.

**RESOLVED:-To comment that whilst the Town Council does not object to the application it does have some concerns about the proximity of the extension to 21 Shrubbery Gardens and impact that this may have on this property as the extension is close to an existing window.**

**16/00639/OUT** : Land adj to 10 Wellgate, Wem, SY4 5ES. Proposal – Outline application (all matters reserved) for the erection of 2 no. dwellings. Following a discussion on the flooding in this area it was;

**RESOLVED:- to strongly object to this application for the following reasons**

- 1. The proposed development is located on a flood plain which regularly floods and has flooded in the recent past.**
- 2. No flood risk assessment has been carried out by the applicant as part of the proposal and this should be mandatory before the application is decided.**
- 3. The Council has concerns over access to the site for construction vehicles and the impact that this will have on neighbouring properties if the application is granted.**

**The Clerk was asked to submit photographs showing the extent of flooding on the land in question as part of the council's comments.**

Shropshire Council Planning Reconsultation - Amendment 15/04233/FUL – Valnorver. A discussion took place on the amendments proposed to the original application. In light of these amendments it was;

**RESOLVED:-to maintain the Town Council's objection to the application as the amendments made by the applicant are not sufficient enough to warrant the council removing its objections. It is the opinion of the Town Council that the site is more suited to a single dwelling.**

**b) To note the recent planning decisions.**

**RESOLVED:-to note the report.**

**c) Planning Correspondence**

**i)To consider planning correspondence from Mr Davies ref Valnorver Planning Application (copy previously circulated).**

**RESOLVED:-to receive the correspondence.**

ii) Notification of planning appeal hearing 15.03.16 10.00 Shirehall.

**RESOLVED:-that Cllr Mellings will be in attendance at the hearing.**

**225/16 Finance and Accounts for Payment**

To approve accounts for payments and payments made prior to meeting.

**Accounts paid prior to the meeting on 25.2.16**

**RESOLVED:-to approve the following payments**

<b>Supplier</b>	<b>Service</b>	<b>Net</b>	<b>vat</b>	<b>Gross</b>	<b>Chq number</b>
Viking	Stamps, computer cable	71.97	3.59	75.56	106496
Healthmatic	Toilet cleaning	787.50	157.50	945.00	106497
Mark Fitton	Bus shelter cleaning	45.00		45.00	106498
WSSA	Contribution	1500.00		1500.00	106499
Playsafety Ltd	Play equipment inspection course	325.00	46.00	371.00	106500
WSSA	50% contribution towards knap sack sprayer	49.97		49.97	106501
PG Skips	Cemetery mini skip	138.00	27.60	165.60	106502
PG Skips	Cemetery bin emptying	32.44	6.49	38.93	106503
PG Skips	Recreation ground bin emptying	51.24	10.25	61.49	106504

**Accounts for authorisation**

**RESOLVED:-to approve the following payments**

<b>Supplier</b>	<b>Service</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>	<b>Chq number</b>
Severn Trent Water	Water Supply to Allotments	50.66		50.66	106505
Severn Trent Water	Water Supply to Public Toilets	186.70		186.70	106506
Mark Fitton	Bus Shelter Cleaning Feb	45.00		45.00	106507

Ricoh	Copier	15.60	3.12	18.72	106508
Shropshire Council	Fire Alarm Installation Butler Road Sports Centre	19192.75		19192.75	106509
Severn Business Solutions	Computer repair	29.25	5.85	35.10	106510
WSSA	March contribution	1500.00		1500.00	106511
Petty Cash	Petty Cash top up	45.36		45.36	106512
Talk Talk	Broadband	16.00	3.20	19.20	DD
Salaries	February			6224.40	DD

It was reported that the fire alarm installation invoice would be funded from the Bulmer Cottage account as agreed in August 2015.

**226/16 Audit Committee Meeting 10.2.16** – to approve these minutes and the recommendations contained therein.

**RESOLVED:-to approve the minutes and the recommendations contained therein.**

**227/16 Swimming Pool Liaison Group** – to consider a verbal report from meeting held on 24.2.16 and to consider the following request;

The minutes of the meeting were presented and questions were asked over the viewing panel and proposals for the extension of the gym area. Cllr Mellings responded that the viewing panel will be located in reception and that the planning application would be presented to the Town Council before any application is submitted to Shropshire Council.

a) That the Town Council approves the signing of the landowner consent form as part of the Veolia Grant application for the construction and fitting out of a gym to the south and east sides of the existing swimming pool. – It was reported that this item was no longer needed as the grant had not been submitted.

**RESOLVED:-to receive the report.**

**228/16 Everybody Active Every Day** – to consider support for the initiative. It was reported that this project was presented at the recent LJC meeting and was well received with funding available to groups in Wem for up to £30000.

**RESOLVED:-to receive the report and to support the project. Cllrs Dee, Mellings and Moyses were nominated to represent the Town Council on the steering group.**

**229/16 Queens 90<sup>th</sup> Birthday Celebration** – to receive a report from the meeting held on 9.2.16 (copy to follow).

Cllr Dodd updated the council on progress and requested suggestions for entertainment in the afternoon. The Clerk was asked to seek clarification as to whether the band are able to be involved in playing on the recreation ground during the afternoon instead of the parade.

a) to approve funding of toilets for the event and/or publicity up to a limit of £250 as per the budget. **RESOLVED:-to approve.**

**230/16 Wem War Memorial** – To consider quote for survey works.

It was reported that a verbal opinion from a contractor who visually inspected the memorial was that the memorial is in good condition and he felt a structural survey would not be necessary.

**RESOLVED:-that the War memorial group discuss this opinion at its next meeting.**

**231/16 Big Conversation Workshop** – to receive event summary and feedback from workshop held on 18 January 2016.

**A discussion took place on this workshop and the impact of the results on council services.**

**RESOLVED:-to receive the report.**

**232/16 The Westlands Site** – to receive an update on the proposed redevelopment of the Westlands Site (item requested by Cllr C Mellings).

Cllr Mellings presented the revised plans that take into the account comments made at the first drop in event. He encouraged councillors to attend the event planned for 7.3.16.

**233/16 Floral Planters** – To delegate authority to the Environment Committee to award the contract for the maintenance of the Towns Floral planters during 2016.

**RESOLVED:-to delegate authority to the Environment Committee to award the floral planters maintenance contract for 2016.**

**234/16 To consider the following correspondence**

**RESOLVED:-to receive the following items**

- i) Letter from Shropshire County Pension Fund.
- ii) Letter from Society of Local Council Clerks.

**235/16 Reports**

**a)** To receive reports from the Council's representatives to other bodies. Cllr Towers and Cllr Granger reported that they attended the recent LJC meeting which was well attended and the presentations were very interesting and informative.

Cllrs Mellings, Boddy and Granger reported that they have been working with the War Memorial Group to progress plans for the war memorial.

**RESOLVED:-to receive the reports.**

**b)** To receive a report from Shropshire Council Councillors Mellings and Dee. Cllr Mellings reported that the current leadership of Shropshire council are keen to work with Town and Parish Councils. He also reported that the Council's budget was approved on 25.2.16.

**RESOLVED:-to receive the reports.**

**236/16 Information/future agenda items** – for consideration – none raised.

**237/16 Dates of future meetings** – to note date of March meeting.

**RESOLVED:-to note the next meeting would be held 31.3.16.**

**238/16 Exclusion of press and public**

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

**RESOLVED:-to approve to exclude the press and public who duly left the meeting.**

**239/16 Wem Swimming and lifestyle Centre Lease** – to consider draft lease.

It was reported that as Wem Swimming and Lifestyle Centre had not been able to review the draft lease this item would be deferred to the March meeting. However Councillors were asked to send any questions about the lease to the Town Clerk so that a response could be sought from the solicitor in time for the March meeting.

**RESOLVED:-To defer this item to the March meeting of the Council.**

Town Mayor.....