

Minutes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 24<sup>th</sup> May 2017 at 10 a.m. in the Eckford Suite, Edinburgh House, New Street, Wem.

Present:- Cllr Towers (Chairman), Cllr Broomhall, Cllr Glover, Cllr Murray and Mrs P O'Hagan (Town Clerk).

Wem Swimming & Lifestyle Centre  
M Adkins, R Chadwick (Chairman), P Moyse. N Parker (Manager).

- 1 **Election of chairman** - To elect a chairman for 2017-18

**RESOLVED:- to elect Cllr Towers as chairman for 2017-2018.**

- 2 **Apologies for absence** – To receive apologies for absence.

**RESOLVED:- to accept the following apologies for absence Cllr White and Cllr Mellings.**

- 3 **Disclosable Pecuniary Interests** – To receive any Disclosable Pecuniary Interests – none declared.

- 4 **Minutes** – To approve as a correct record the minutes of a meeting of this Group held on 29 March 2017.

**RESOLVED:- to approve the minutes of the 29<sup>th</sup> March and these were duly signed as a true record.**

- 5 **Progress Report on matters raised at previous meetings**

a) Lease – Signed by WSLC, held by Hatchers.

**RESOLVED:- to note.**

- 6 **Major Infrastructure Works**

a) Filter replacement and Chemical dosing unit installation – for update on progress. Mr Parker reported that Welch and Phillips will be removing the wall at the end of June. Once this work is complete there is a planned shutdown of the pool between 1-14<sup>th</sup> August to enable Shropshire Spas and Pools to install the new filters and chemical dosing unit. The doors will then be fitted after this date.

**RESOLVED:- to note.**

- 7 **Reports** – To receive the following reports.

a) **Centre Manager** – Mr Parker presented his report and stated that the works arising from the electrical safety inspection are ongoing as is the work required as part of the legionnaires report. He outlined that the ceiling panels are due for replacement in the changing rooms and foyer and this will be progressed in the future. He also reported that during the 2 week shut down in August the pool hall will be redecorated and a viewing panel installed through from reception.

b) **WSLC Board Report** – Mr Chadwick reported the board will be consulting with customers to identify the preferred colour scheme for the pool hall. It has been identified that the information on the website and Facebook page needs to be coordinated so Mr Parker is now able to access the website in order to update it as well. The AGM will be held 22.6.17 7pm at Wem Sports and Social Club. It was reported that Caddi Price and David Carson will be stepping down as directors and replacements have come forward. Cllr Towers also presented the actual usage data for the year to date and a discussion took place on how useful this sort of information is.

c) **Financial Report**

In the absence of Mr Mellings the reports were considered and approved and whilst there was increased expenditure in the first quarter the accounts are on track relating to the budget.

**RESOLVED:- to note the reports.**

**8 Extension Project**

a) Progress update on works specification – it was reported that The Clerk had met with Ian Jamieson to discuss the work specification and that the specification had been written.

b) Progress update on funding – Mr Chadwick reported that a donation of £3000 had been approved by the Hilton Jones Trust for the purchase of specific equipment for the new gym. The Committee has decided to not progress the community shares initiative for the time being but to concentrate on raising funds more locally from businesses. A discussion took place on the need to raise the profile of the pool and gym and it was reported that board members and staff members would be promoting the centre at a number of local events running over the summer. A discussion took place on a number of fundraising initiatives to be held over this period.

**RESOLVED:- to note the reports.**

**9 Information/Other Matters**

It was suggested that as the lease had been signed between the Town Council and WSLC there was no longer a need to meet so frequently and it was;

**RESOLVED:- to change the frequency of the meetings to quarterly September, December, March and June with the next meeting being held 13<sup>th</sup> September, time to be confirmed.**

**Meeting ended 11.00**

**Chairman.....**

DRAFT