

Minutes of the Ordinary Meeting of Wem Town Council held on Thursday 26th October 2017 at 7 p.m in the Roden Suite, Edinburgh House, New Street, Wem.

Present:- Councillor E Towers (Mayor) Councillors, P Broomhall, R Dodd, P Glover (Deputy Mayor), P Dee, C Granger, P Johnson, M Meakin, C Mellings, J Murray, G Nash, C Shingler, P White.

Cllr Towers invited the Mayor’s Chaplain Colin Jones to say prayers at the start of the meeting.

3 members of the public present.

105/17 To receive apologies for absence.
RESOLVED:- to receive the following apology for absence
P Moyse

106/17 Disclosure of Pecuniary Interests.
 a) To receive any disclosures of pecuniary interest - Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

Councillor	Item	Dispensation
Cllr Mellings and Cllr Dee	Twin-hatted member declared a personal interest in any matters relating to the Town Council’s relationship with Shropshire Council	Dispensation to allow participation and voting on all matters relating to Shropshire Council
Cllr Mellings, Cllr Towers	Item 120/17 a and b Board members Wem Swimming and Lifestyle Centre	Dispensation to allow participation but not voting on all matters relating to Wem Swimming and Lifestyle Centre

b) To consider any applications for Dispensations under s33 of the Localism Act 2011. None received.

107/17 Public Participation Time - a period of 15 minutes will be set aside for residents of Wem Town to speak.

Mr Edwards raised the following items

- The Roden Lodge sign on Mill Street for Roden Lodge is broken. Cllr Mellings responded that this been reported.
- The water pipe to Mill Dam Cottage has been there over 50 years and the Council should be mindful of this fact when responding to any planning applications in this area.

Mr Edwards questioned why the gas pipe replacement works were taking so long. Cllr Mellings responded that the works are almost complete and that the 27th October was the date given for completion of the works.

Mrs Richardson thanked everyone for their support at the Harvest Market which was very successful.

She also reported that the Victoria County History Book will be due out after Christmas and that the committee was looking to research the Dicken collection that had been found.

108/17 Council Minutes.

To approve as a correct record the minutes of the ordinary Meeting of the Town Council held on 28th September 2017.

RESOLVED:- that the minutes of the ordinary meeting of the Town Council held on 28th September 2017 be approved as a correct record and signed by the Mayor.

109/17 Progress report - To note the Clerks progress report on matters arising at previous meetings.

RESOLVED:- to note the report.

110/17 Planning Applications.

a) Planning Applications for consideration

i) 17/04394/FUL: Outbuilding At Rear Of, The White Lion, 1 High Street, Wem, Shropshire Proposal: Erection of four residential dwellings and provision of vehicular access and parking area; relevant demolition of unlisted buildings (dutch barn and attached brick building) in a Conservation Area.

RESOLVED:- to object to this application as in line with previous comments the Town Council would only support 3 properties on this site as it is considers that 4 properties will constitute overdevelopment of the site.

ii) 17/04670/FUL- 11 Churchill Drive, Wem, SY4 5HU Proposal: Erection of extension to existing dwelling.

RESOLVED:- to support the application.

iii) 17/04669/FUL -1 Soulton Crescent, Wem, Shropshire, SY4 5HY Proposal: Erection of extensions to existing dwelling.

RESOLVED:- to submit the following comments

The Town Council has no objection to the proposed infill lounge extension. However the Town Council does object to the extension in front of the existing garage for the following reasons;

The Town Council is concerned that the proposed extension in front of the garage will reduce the driveway of the property significantly. In the proposed plans no consideration has been given to the parking needs of the occupants of the property. The Council considers that the loss of parking space at the property will cause occupants and visitors to park on the highway which could cause road safety problems especially as the property is situated adjacent to a junction and on a corner.

b) To note the recent planning decisions.

RESOLVED:- to note the report.

c) **Planning and Transport Committee** - To review terms of reference.

RESOLVED:- to amend the terms of reference of the Planning and Transport Committee to state the following.

1. The committee shall receive, consider and respond to planning applications from the Local Planning Authority if the deadline for planning comments by consultees falls before the next Full Council meeting.
2. To consider any major highways schemes affecting the town.
3. To consider and comment on all planning policy documents.

The Committee shall be made up of all Town Councillors.

d) **Local Plan Review consultation on preferred scale and distribution of development** – To agree process for submitting a response to the consultation. A discussion also took place on when the Town Council would be prepared to listen to proposals from developers in relation to potential development sites.

RESOLVED:-

To await the consultation document outlining the sites put forward for development in Wem, before allowing any proposals from developers to be heard by the Town Council.

To consider the Local Plan Review Consultation in more detail at a Planning and Transport Committee meeting on 6.11.17 at 6pm.

e) **Annual Place Plan Review** - for consideration.

RESOLVED:- to consider this item in more detail at a Planning and Transport Committee meeting on 6.11.17 at 6pm.

111/10 Finance and Accounts for Payment

a) To approve accounts for payment and any payments made prior to meeting

RESOLVED:- to approve the following payments.

Payments made prior to the meeting

Supplier	Service	Net	Vat	Gross	Chq / BACS No
Shropshire Council	Payroll			6531.75	DD
BT	Phone bill	62.45	12.49	74.94	DD
Talk Talk	Broadband	16.00	3.20	19.20	DD

Payments for approval

RESOLVED:- to approve the following payments.

Supplier	Service	Net	Vat	Gross	Chq / BACS No
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PG Skips	Recreation bin emptying	89.67	17.93	107.60	91.17
	Cemetery bin emptying	32.44	6.49	38.93	
	Skip Cemetery	70.00	14.00	84.00	
	Total to pay			230.53	
Viking Direct	Stamps	59.48		59.48	92.17
	Stationery	32.44	6.49	38.93	
	Total			98.41	
Shropshire Council	Room rent 1.10.17 to 31.12.17	1525.00		1525.00	93.17
SALC training courses	Planning	195.00			94.17
	Chairmanship skills	25.00			
	Total	220.00		220.00	
Sarabs Embroidery	Staff Clothing	94.48	18.90	113.38	95.17
Mark Fitton	Cleaning of Bus Shelters October	45.00		45.00	96.17
NS Print	Certificates	80.00	16.00	96.00	97.17
WH Darby	Deputy Mayor's Chain	252.21	50.44	302.65	98.17
Via Della Emilia	Tree Work	300.00	60.00	360.00	99.17
West Mercia Energy	Toilets Electricity	29.32	1.47	30.79	100.17
Welch and Phillips	Swimming Pool Door replacement	1325.50	265.10	1590.60	101.17
Eon	Lighting Repairs	270.74	54.16	324.90	102.17
Healthmatic	Cleaning and Maintenance Public Toilets October	787.50	157.50	945.00	103.17
RBL	Poppy Wreath			17.00	300052
Chris Mellings	Training Expenses	10.40		10.40	300053
Christmas Lights	Contribution	3000.00		3000.00	300054

112/17 Finance and Corporate Governance Committee 10.10.17.

To receive these minutes and approve recommendations contained therein.

RESOLVED:- to receive these minutes and approve the recommendations contained therein.

113/17 Events Liaison Group - To consider a report of this meeting held 4.10.17 to discuss the Remembrance Day Parade.

Cllr Towers asked whether the Town Council would be willing to allow the temporary flag pole to be used if the Royal British Legion were in agreement.

RESOLVED:- to receive this report and approve the use of the temporary flagpole.

114/17 20mph Speed Limit Extension - to receive report from 20mph conference and to discuss options for Wem.

Cllr Dee gave a report from this meeting and stated that she has asked that the proposal to extend the 20mph zones in Shropshire be considered by Shropshire Council's Scrutiny Committee

RESOLVED:- to support this course of action.

115/17 LED Light Conversion - for update on project.

The Clerk reported that the start of the project may be delayed due to the fact that when the contractor placed the order for the lights he was informed that delivery would be between 6 and 8 weeks. The Town Council also considered the contractor's request for part payment of the purchase of the lights in advance.

RESOLVED:- to approve the extension in the time limit for the completion of the works to 31.1.18 and to approve the request of an advance payment of £5000 towards the purchase of the lights.

116/17 Correspondence – to consider the following items of correspondence

a) NHS Shropshire CCG consultation event – to consider sending representative – It was reported that this event has now been postponed.

b) Police and Crime Commissioner CCTV Letter.

RESOLVED:- to note

c) Shropshire Council North West Relief Road.

RESOLVED:- that all Councillors be encouraged to submit individual comments on this consultation.

117/17 Reports

a) To receive reports from the Council's representatives to other bodies.

The Clerk circulated a written report received from Cllr Dodd on Wem Town Hall Trustee meeting and the Friends of Whitchurch Road Cemetery Meeting. Cllr Broomhall also circulated details of the Christmas Festival.

RESOLVED:- to note the reports.

b) To receive a report from Shropshire Council Councillors Mellings and Dee.

Cllr Dee gave a verbal report and outlined she had spoken at cabinet against the withdrawal of youth funding.

Cllr Mellings presented a written report of his activities over the previous month.

RESOLVED:- to note the reports.

118/17 Future agenda items – for consideration

Condition of the White Horse PH, High Street, Wem.

To request that the Dog Warden be invited to attend a future meeting.

119/17 Dates of future meetings – to note the date of the November meeting and agree the date of the Budget meeting.

RESOLVED:- to note the date of the November meeting as 30.11.17 and to set the date of the Budget meeting as Tuesday 16.1.18

120/17 Exclusion of Public and Press

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

RESOLVED:- to exclude the press and public

a) Swimming Pool lease amendment – to consider advice from Hatchers Solicitors. Cllr Mellings presented a letter from the Trustees of Wem Swimming and Lifestyle Centre which outlined their agreement to pay for the amendment to the lease and issuing of a licence for the extension works.

RESOLVED:- to approve option 2 proposed by Hatchers relating to the amendment of the lease in that Wem Swimming and Lifestyle Centre will be responsible for the repairs and decoration under clause 4.3 but with the proviso that it should not be required to put or keep the same in any better condition than that at the beginning of the lease.

b) Swimming Pool tender documents – for approval.

RESOLVED:- to approve the tender specification for the building of the extension.

c) Asset Transfer Working Party meeting 17.10.17 - To receive these notes and approve the recommendations contained therein.

RESOLVED:- to receive the notes of the meeting held on 17.10.17 and the recommendations contained therein.

FURTHER RESOLVED:- to nominate

Cllr Dee, Cllr Towers, Cllr Broomhall, Cllr Dodd and Cllr Nash to form a working party to look at the future of the old toilet block.

d) ICO Decision – to note

RESOLVED:- to note the decision of the Information Commissioner's Office.

Meeting ended at 20.45

Mayor.....